

## Covina-Valley Learning Options Academy Master Agreement

Student Information					
Student Name:		ID #		Grade:	
Address:		Age:		Birthdate:	
Parent/Guardian:		Parent/Guardian:			
City and Zip:		Phone (while away):			
Home School:		I.S. Reason:			
Program Placement: (Please circle one option) 1) General Education   2) Special Education					

Duration of Agreement					
Beginning Date:	<b>August 19, 2024</b>	End Date:	<b>June 6, 2025 or TBD</b>	Assignments Due Date:	<b>To be completed no more than one week after the assignment date.</b>
Total Schools Days of the Agreement:			<b>180</b>	Supervising Teacher:	<b>Primary/Upper Elementary:</b> <b>Chris Hert</b>  <b>Middle School:</b> <b>Michelle Ramos</b>  <b>High School:</b> <b>John Strickland</b>

This contract for Independent Study is for students voluntarily enrolled in Covina-Valley Learning Options Academy for independent study as their educational option.

**Student-Parent-Educator Conference:** Before signing a written agreement for Independent Study, a student, or their parent, guardian, or caregiver if the student is less than 18 years of age, may request a parent-student-educator conference, during which they may ask questions about educational options, that may include academic and nonacademic supports that will be made available to participating students, and the curriculum offerings. The district will conduct conferences by phone, videoconference, in person, or a school meeting.

**Objectives, Methods of Study, Methods of Evaluation, and Resources:** We understand that the student is to complete the subjects/courses listed below, and that subject/course objectives reflect the curriculum adopted by the district's governing board and are consistent with district standards, as outlined in the district's

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subject/course descriptions. The specific objectives, methods of study, methods of evaluation, manner of reporting academic progress and for communicating with parents, guardians, or caregivers about a student's academic progress, and resources for each assignment covered by this agreement will be described in the student work assignment contract(s), which are part of this agreement, and any subsidiary agreements are also part of this agreement.

Subject/Course	Course Value/Credits	Subject/Course	Course Value/Credits

***\*Completed Grade Level Course and Credit List can be found on Pages 9 through 12.***

**Additional Classes:** If the student satisfactorily completes all of the above subjects/courses before the ending date of the agreement, one or more courses/subjects may be added to the agreement if the agreement is re-signed and re-dated by the teacher and the student.

**Satisfactory Educational Progress:** We understand that a student's satisfactory educational progress will be evaluated using all of the following measures:

- A student's achievement and engagement in the program, as indicated by their performance on applicable student-level measures of student achievement and engagement pursuant to paragraphs (4) and (5) of subdivision (d) of Education Code Section 52060.
- A student's completion of assignments, assessments, or other indicators that evidence that the student is working on assignments.
- A student's learning required concepts, as determined by the supervising teacher.
- A student's progress toward successful completion of the course of study or individual course, as determined by the supervising teacher.

**Reporting:** We understand that students are required to report to their teacher(s) as scheduled.

- Unless otherwise directed by the teacher, all assignments will be submitted via the online platform.
- Communication with parents/guardians regarding progress will occur as frequently and using similar methods as students attending the District's middle school. The student's teacher(s) can be reached using their district assigned email address.

**Resources:** If required, students will have available technology and connectivity, as required, to participate in, access instruction, and complete work. Students should contact the Fairvalley Main Office, at 626-974-4800, if they require resources to access independent study instruction.

**Pursuant to law, students will be offered the opportunity to engage in both Live interaction and Synchronous learning according to the following guidelines:**

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- Kindergarten to grade 3 — both daily live interaction and daily synchronous instruction for all students throughout the school year.
- Grades 4 to 8 — both daily live interaction and at least weekly synchronous instruction for all students throughout the school year.
- Grades 9 to 12 — both daily live interaction and at least weekly synchronous instruction for all students throughout the school year.

The agreement for \_\_\_\_\_, includes the following proposed details for when the student will engage in Live Instruction and Synchronous Learning. This specific schedule is subject to change with notification provided by the teacher.

### Bell Schedules

Primary/Upper Elementary	Mr. Hert	Mr. Hert	Mr. Hert	Mr. Hert
	Group 1 Grade 1	Group 2 Grade 2	Group 3 Grade 3	Group 4 Grade 4
8:30-9:00	Morning Meeting-SEL, Check-In, Attendance	Morning Meeting-SEL, Check-In, Attendance	Morning Meeting-SEL, Check-In, Attendance	Morning Meeting-SEL, Check-In, Attendance
9:00-9:30	Synchronous Instruction Group 1	Independent Work Time	Independent Work Time	Independent Work Time
9:30-10:00	Independent Work Time	Synchronous Instruction Group 2	Independent Work Time	Independent Work Time
10:00-10:30	Break/Independent Work Time	Break/Independent Work Time	Break/Independent Work Time	Break/Independent Work Time
10:30-11:00	Independent Work Time	Independent Work Time	Synchronous Instruction Group 3	Independent Work Time
11:00-11:30	Independent Work Time	Independent Work Time	Independent Work Time	Synchronous Instruction Group 4 <b>Tuesday</b>
11:30-12:00	Independent Work Time	Independent Work Time	Independent Work Time	Independent Work Time
12:00-12:35	Lunch	Lunch	Lunch	Lunch
12:35-2:30	Independent Work Time	Independent Work Time	Independent Work Time	Independent Work Time

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<b>Upper Elementary Grade 5 &amp; Middle School</b>	<b>Grade 5-8 Mrs. Ramos</b>
8:30-9:00	Morning Meeting- SEL, Check-In, Attendance
9:00-10:30	Independent Work Time  *9:00-9:30 am Synchronous Instruction Grade 5 (M), Grade 6 (T), Grade 7 (W), Grade 8 (Th)
10:30-10:45	Break
10:45-12:00	Independent Work Time
12:00-12:35	Lunch
12:35-2:30	Independent Work Time

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High School Grade 9-12	<b>Mr. Strickland</b>	
8:30-9:00	Morning Meeting- SEL, Check-In, Attendance	
9:00-10:30 AM	Independent Work Time *9:00-9:30 am Grade 9 (M), Grade 10 (T), Grade 11 (W), Grade 12 (Th)	Acellus monitoring, I: I meetings as needed, intervention groups as needed
10:30-10:45	Break	
10:45-12:00	Independent Work Time	Acellus monitoring, I: I meetings as needed, intervention groups as needed
12:00-12:35	Lunch	
12:35-2:30	Independent Work Time	
<u>2:30-3:50</u>	<u>Independent Work Time</u>	

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**Assignments:** We understand that according to C-VLOA's policy 6158, for grades K through 12, the maximum length of time allowed between the assignment and the date the assignment is due is 5 days. After 3 missed assignments, or is not making satisfactory educational progress as determined by the general supervising teacher using the measures prescribed in accordance with paragraph (2) of subdivision (b) of Education Code Section 51747, an evaluation will be made to determine whether independent study is an appropriate strategy for this student.

**California State Assessment:** We understand that the participating student will take all state assessments and tests including but not limited to the California Assessment of Student Performance and Progress (CAASPP), Physical Fitness Testing (PFT), and English Language Proficiency Assessments for California (ELPAC) in person at a Covina-Valley Unified School District testing location.

**Voluntary Statement:** We understand that independent study is an optional educational alternative that students voluntarily select, including students covered under California Education Code sections 48915 and 48917. All students who choose independent study must be offered the alternative of classroom instruction, and they must have the continuing option of returning to the classroom.

**Quality and Quantity:** Rights and Privileges; Resources and Services: The independent study option is to be substantially equivalent in quality, quantity, and intellectual challenge to classroom instruction. Students who choose to engage in independent study are to have equality of rights and privileges with the same access to existing services and resources as students in the regular school program.

Participating students will be offered access to resources, including, but not limited to, standards-aligned instructional materials, appropriately credentialed teachers, academic and nonacademic staff, and equipment and internet connectivity to enable them to adequately participate in their program and complete assigned work. Students who are not performing at grade level and/or need other support will be offered access to them, as determined by the general supervising teacher.

**Notification regarding expulsion or suspended expulsion:** Instruction may be provided for a student that has been expelled EC 48915 (expulsion) or 48917 (suspended expulsion) through independent study only if the student has the continuous choice of classroom instruction EC 51747(c)(7); 5 CCR 11700(d)(2)(B)

## School Responsibilities:

- The major objective for the duration of this agreement is to enable the student to learn and keep current with grade \_\_\_\_ studies for the period covered by this agreement.
- This agreement is to enable the student to successfully reach the objectives and complete the assignments identified in the Assignment and Work-Record Form(s) that will be a part of this agreement. With the support of the parent, guardian, or caregiver, the student will submit assignments on or before the due date specified in the Assignment and Work-Record Form(s).
- According to C-VLOA's policy for Independent Study in grades K-12, no more than **1 week** or **5 school days** may elapse between when an assignment is made by the supervising teacher and the date it is due, unless an exception is made in accordance with district policy.
- The Covina-Valley Unified School District will provide the instructional materials or access to materials and other necessary items and resources as specified for each assignment.

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- The student will complete, during the term of this agreement, the coursework listed below. All course work will be consistent with the Covina-Valley Unified School District adopted curriculum. The Assignment and Work-Record Form(s) include the course descriptions, objectives, study methods, evaluation methods, and resources covered by this agreement.
- Students will be provided with academic intervention if performing below grade-level and social emotional and wellness support if that is deemed necessary.
- Independent Study is a voluntary optional alternative in which no student may be required to participate; a classroom option will always be available to the student.
- The student's work will be evaluated by the method specified in the Assignment and Work-Record Form(s).

### Academic and Other Supports:

We understand that support will be provided to meet the academic or other needs of this student as noted below.

Academic	Direct Instruction, Small Group Instruction, One-on-One Instruction	Teacher
English Language Development	Academic Language: Direct Instruction, Small Group Instruction, One-on-One Instruction	Teacher
Exceptional Needs/504 Plan	Small Group Instruction, One-on-One Instruction	Teacher, Education Specialist
Foster/Homeless	Direct Instruction, Small Group, One-on-One Instruction	Teacher
Social Emotional/Mental Health	Wellness Counseling	Teacher, Counselor
Other		

- An evaluation shall be conducted to determine whether it is in a student's best interest to remain in independent study whenever the student fails to make satisfactory educational progress and/or misses three assignments. Satisfactory educational progress shall be determined based on all of the following indicators: (Education Code 51747)
  1. The student's achievement and engagement in the independent study program, as indicated by the student's performance on applicable student-level measures of student achievement and engagement specified in Education Code 52060
  2. The completion of assignments, assessments, or other indicators that evidence that the student is working on assignments
  3. Learning of required concepts, as determined by the supervising teacher

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4. Progress towards successful completion of the course of study or individual course, as determined by the supervising teacher

## Student Responsibilities:

*I understand that:*

- Independent Study is a form of education that I have voluntarily chosen.
- I am entitled to access to materials/textbooks and learning supplies, including access to connectivity and devices adequate to participate in the education program and complete assigned work.
- If I do not complete assignments given, my incomplete work will result in an evaluation to determine how much credit I will receive for the work completed.

*I agree to:*

- Complete my assigned work by its due date, as explained by my teacher or teachers and described in my written assignments.

## Parent/Guardian/Caregiver Responsibilities:

*I understand that Independent Study is an optional educational alternative for my student that I have voluntarily selected. I agree to the conditions listed under "Student." I also understand that:*

- Learning objectives are consistent with and evaluated in the same manner that they would be if my student were attending during the period of Independent Study.
- I am responsible for supervising my student and providing access to connectivity adequate to participate while he or she is completing the assigned work and for ensuring the submission of all completed assignments necessary for evaluation by dates due.
- I am liable for the cost of replacement or repair for willfully damaged books, laptops, materials and other school property checked out to my student.

## AGREEMENT:

**We have read this agreement, including the Assignment and Work-Record Form(s) and hereby agree to all the conditions set forth within. We further understand that on the date the contract ends the parent/guardian and student must go to the school office before returning to the regular classroom. All assigned work will be evaluated and given credit after it is turned in. No work will be accepted after the agreed upon due date.**

Student:	_____	Date: _____
Parent/Guardian/Caregiver:	_____	Date: _____
Supervising Teacher:	_____	Date: _____
Education Specialist:	_____	Date: _____
Administrator:	_____	Date: _____

## Grade Level Courses



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## ELEMENTARY

### 1st Grade

Subject/Course	Subject/Course
English - Grade 1	Science - Grade 1
Math - Grade 1	PE, Social and Emotional Education - Elementary School
Social Studies - Grade 1	

### 2nd Grade

Subject/Course	Subject/Course
English - Grade 2	Science - Grade 2
Math - Grade 2	PE, Social and Emotional Education - Elementary School
Social Studies - Grade 2	

### 3rd Grade

Subject/Course	Subject/Course
English - Grade 3	Science - Grade 3
Math - Grade 3	PE, Social and Emotional Education - Elementary School
Social Studies - Grade 3	

### 4th Grade

Subject/Course	Subject/Course
English - Grade 4	Science - Grade 4
Math - Grade 4	PE, Social and Emotional Education - Elementary School

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Social Studies - Grade 4	
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### 5th Grade

Subject/Course	Subject/Course
English - Grade 5	Science - Grade 5
Math - Grade 5	PE, Social and Emotional Education - Elementary School
Social Studies - Grade 5	

### Middle School

#### 6th Grade

Subject/Course	Subject/Course
English - Grade 6	Science - Grade 6
Math - Grade 6	PE, Social and Emotional Education - Middle School
Social Studies - Grade 6	Middle School Social Development

#### 7th Grade

Subject/Course	Subject/Course
English - Grade 7	Science - Grade 6
Math - Grade 7	PE, Social and Emotional Education - Middle School
Social Studies - Grade 6	Health (one semester) & Music Appreciation (one semester)

#### 8th Grade

Subject/Course	Subject/Course
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English - Grade 8	Science - Grade 6
Math - Grade 8	PE, Social and Emotional Education - Middle School
Social Studies - Grade 6	Investigating Careers

### High School

#### 9th Grade

Subject/Course	Course Value/Credits	Subject/Course	Course Value/Credits
English I	5 Credits per Semester	Spanish I	5 Credits per Semester
Integrated Math I or Integrated Math II or Integrated Math III	5 Credits per Semester	PE, Social and Emotional Education - High School	5 Credits per Semester
Biology, Chemistry, Physics	5 Credits per Semester	Collaborative Theatre	5 Credits per Semester

#### 10th Grade

Subject/Course	Course Value/Credits	Subject/Course	Course Value/Credits
English II	5 Credits per Semester	Spanish I or Spanish II	5 Credits per Semester
Integrated Math I or Integrated Math II or Integrated Math III	5 Credits per Semester	PE, Social and Emotional Education - High School	5 Credits per Semester
Biology, Chemistry, Physics	5 Credits per Semester	World History	5 Credits per Semester

#### 11th Grade

Subject/Course	Course Value/Credits	Subject/Course	Course Value/Credits
English III	5 Credits per Semester	US History	5 Credits per Semester

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Integrated Math II or Integrated Math III or Pre Calculus	5 Credits per Semester	Spanish I or Spanish II	5 Credits per Semester
Biology, Chemistry, Physics	5 Credits per Semester	CTE Elective or A-G Elective	5 Credits per Semester

### 12th Grade

Subject/Course	Course Value/Credits	Subject/Course	Course Value/Credits
English IV	5 Credits per Semester	Government and Economics	5 Credits per Semester
Integrated Math I Integrated Math II or Integrated Math III or Pre Calculus	5 Credits per Semester	CTE Elective or A-G Elective or Spanish II	5 Credits per Semester
Biology, Chemistry, Physics, AP Environmental Science	5 Credits per Semester	CTE Elective or A-G Elective or Free Period	5 Credits per Semester

\*The learning objectives and method of study for the course(s) and assignments under the agreement shall be determined by the digital learning platform and by the state standards for the subject area. The Class Syllabus will be available upon request.